

ELIAS MOTSOALEDI LOCAL MUNICIPALITY



2018/2019 Third quarter performance report

THIRD QUARTER PERFORMANCE REPORT

1. Introduction

The Service Delivery and Budget Implementation Plan provides the basis for measuring performance in service delivery against the end of the year targets and implementing the budget. In addition, the SDBIP creates a line of accountability from senior management to all employees. The SDBIP convert the needs of communities into measurable performance measures, indicators and targets.

The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly basis and as envisaged in the SDBIP are then cascaded to individual managers and will form the basis of the quarterly performance coaching sessions.

2. Executive Summary

The table below represents the institutional performance for the 3rd Quarter per department

Number	Departments	Total 3rd quarter target	Achieved KPIs	Not achieved KPIs	Total Percentage achieved %
1	Development planning	12	11	1	92%
2	Executive support	8	3	5	38%
3	Corporate services	19	18	1	95%
4	Municipal Managers' office	10	5	5	50%
5	Finance	7	7	0	100%
6	Community services	9	5	4	56%
7	Infrastructure	29	15	14	52%
	TOTAL	94	64	30	68%

The table below represents the institutional performance for the 3rd Quarter per Key Performance Area:

Key Performance Area Number	Key Performance Area	Total 3rd Quarter targets	Total No. of Achieved Targets	No. of targets NOT Achieved	% Achieved Targets
1	Spatial Rationale	8	8	0	100%
2	Institutional Development & Transformation	16	15	1	94%
3	Local Economic Development	2	1	1	50%
4	Basic Service Delivery	33	18	15	55%
5	Financial Management & Viability	7	5	2	71%
6	Good Governance & Public Participation	12	5	7	42%
	Total	78	52	26	67%

2nd QUARTER PERFORMANCE REPORT

1. Introduction

The service delivery and budget implementation plan provides the basis for measuring performance in service delivery against the end of the year targets and implementing the budget accordingly. The budget implementation plan provides the basis for measuring performance in service delivery and budget implementation. The budget implementation plan provides the basis for measuring performance in service delivery and budget implementation. The budget implementation plan provides the basis for measuring performance in service delivery and budget implementation.

2. Executive Summary

The table below represents the institutional performance for the 2nd Quarter per department:

number	departments	Total annual KPI	Total 2nd quarter target	Achieved KPIs	Not achieved KPIs not applicable	Total Percentage achieved %
1	Development planning	16	13	8	5	62%
2	Executive support	10	8	3	2	38%
3	Corporate services	24	18	14	6	78%
4	Municipal Managers' office	15	8	7	1	87%
5	Finance	13	7	6	6	86%
6	Community services	10	9	8	1	89%
7	Infrastructure	29	25	16	4	64%
	TOTAL	117	88	62	29	70%

The table below represents the institutional performance for the 2nd Quarter per Key Performance Area:

Key Performance Area	Key Performance Area	Total No. of Set Targets	Total second Quarter targets	Total No. of Achieved targets	No. of Targets NOT Achieved	% Achieved Targets
1	Spatial Rationale	8	6	4	2	67%
2	Institutional Development & Transformation	20	14	10	4	72%
3	Local Economic Development	6	5	3	2	60%
4	Basic Service Delivery	33	30	18	12	60%
5	Financial Management & Viability	11	6	4	2	67%
6	Good Governance & Public Participation	15	14	5	9	36%
	Total	93	75	44	31	58%

DEVELOPMENT PLANNING DEPARTMENT

KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE
Strategic objectives: To promote integrated human settlements

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019					Achieved / Not achieved
							3rd Qtr Target	progress to date	challenges	remedial action	Evidence	
Spatial planning	% Site demarcation at Ga-Matsepe	1,000,000	869,565	0	New	100% Site Demarcation application	15% Appointment and Inception report	none	none	appointment letter and Inception Report	achieved	
	% Site demarcation at Inkosi Mahlangu				New	100% Site Demarcation application	15% Appointment and Inception report	none	none	appointment letter and Inception Report	achieved	
Spatial Planning	Subdivision of Erven Rossenekal	Opex	Opex	Opex	New	100% Approved subdivision application	15% Appointment and Inception report	none	none	appointment letter and inception report	achieved	
Land Use Management	% Development of Land use Scheme (LUS)	Opex	Opex	Opex	100%	50% LUS Status Quo report	15% Appointment and Inception report	none	none	appointment letter and inception report	achieved	
Land Use Management	% of land use applications received and processed within 90 days	Opex	Opex	Opex	100%	100%	100% of land use applications received and processed within 90 days	none	none	Land use application register	achieved	
Compliance with National building	% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	n/a	n/a	n/a	100%	100%	100% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	none	none	Building plans application register	achieved	

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget/Source	expenditure	Audited Baseline 2016/17	Annual target	3rd Qtr Target	progress to date	challenges	remedial action	Evidence	Achieved/ Not achieved
Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	n/a	Qualified Opinion	Unqualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Development Planning)	n/a	n/a	38%	100%	50%	100%	none	none	Audit action plan	achieved
Audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan (Development Planning)	n/a	n/a	66%	90%	75%	63%	some work still in progress	ensure completion by end of financial year	Quarterly IA status reports	not achieved
Risk management	% execution of identified risk management plan within prescribed timeframes per quarter (Development Planning)	n/a	n/a	100%	100%	86%	88%	none	none	Quarterly Risk assessment reports	achieved

CORPORATE SERVICES

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION
 To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
					3rd Qtr Target	Progress to date	Challenges		
policy review	number of corporate services related policies reviewed and approved	n/a		0	2 * Overtime policy * Leave Policy	9 policies reviewed *Overtime Policy *Leave Policy, *Cellphone & Mobile Data Policy. *Patch Management Policy. *Physical Server Room Access Policy. *Anti-Virus Policy. *Firewall Policy *Assets Management Policy. *Subsistence and Travelling Policy.	none	none	Council Resolution Target Achieved
policy development	number of policies developed and approved	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

employment equity	establishment of employment equity forum by 1 February 2019	n/a	n/a	new	1	1	none	none	Appointment letters	Target Achieved
	Submission of employment equity report to DOL by 31st January 2019	n/a	n/a	new	1	1	none	none	Acknowledgement letter	Target Achieved
Skills programme	Number of employees approved for study financial assistance	Opex	opex	new	n/a	n/a	n/a	n/a	Approval letters signed by municipal manager	Target Achieved
	Approval of reviewed WSP (work skills plan) by 30 June 2019	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a
WSP	% of a municipality's budget actually spent on implementing its workplace skills plan	1%	1%	1%	n/a	n/a	n/a	n/a	n/a	n/a
	Number of LLF meetings held	n/a	n/a	9	9	9	*Municipal grading *Slowness of job evaluation	*Consider inviting SALGA to clarify municipal grading *Continuous engagement with SALGA & organised labour	Attendance register and minutes	Target Achieved

ICT	Number of ICT steering committee meetings	n/a	n/a	5	3	3 ICT Steering Committee meetings *17/09/2018 *14/03/2019 *29/03/2019	none	none	none	attendance register and minutes	Target Achieved
	Number of ICT reports generated	n/a	n/a	new	6	6	None	Refer to Council Resolution Register	ICT reports	Target Achieved	
Customer services	Number of customer care services reports generated	n/a	n/a	new	6	6	None	Refer to Council Resolution Register	Customer care reports	Target Achieved	
Staff turnover	number of staff turnover reports generated	n/a	n/a	new	6	6	None	Refer to Council Resolution Register	Staff turnover reports	Target Achieved	
Occupational health and safety (OHS)	Number of occupational health and safety reports generated	n/a	n/a	new	6	6	None	Refer to Council Resolution Register	OHS reports	Target Achieved	
Employee Assistance Programme (EAP)	Number of Employee Assistance programme reports generated	n/a	n/a	new	6	6	None	Refer to Council Resolution Register	EAP reports	Target Achieved	
Disciplinary cases	Number of disciplinary cases reports generated	n/a	n/a	new	6	6	None	Refer to Council Resolution Register	Disciplinary cases reports	Target Achieved	
Training	Number of training reports generated	n/a	n/a	new	6	6	None	Refer to Council Resolution Register	Training reports	Target Achieved	

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
To enhance good governance and public participation

Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
					3rd Quarter Target	Progress to date	Challenges	Remedial Actions		
Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	n/a	Qualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Corporate Services)	n/a	n/a	100%	50%	60% (3/5) Auditor General matters resolved	None	None	Audit Action Plan	Target Achieved
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	66%	50%	100% (1/1) findings resolved/addressed	None	None	Quarterly IA status reports	Target Achieved
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Corporate Serv. Dept.)	n/a	n/a	100%	85%	88% (7/8) execution of identified risk management plan within prescribed timeframe	None	None	Quarterly risk assessment report	Target Achieved

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
Strategic objectives: To provide for basic services delivery and sustainable infrastructural development.

Project	Key performance indicator	Original Budget R 000's 2018-19	Adjusted budget	Expenditure	3rd Qtr Target	progress to date	challenges	remedial action	Evidence	Achieved/ Not achieved
furniture and office equipment	% expenditure on furniture & office equipment	400,000	400,000	N/A	N/A	N/A	N/A	N/A	N/A	N/A
computer equipment	% expenditure on computer equipment	500,000	1,000,000	552 791.09	75% expenditure on computer equipment	55% (R552,791.09 / R1,000,000.00) expenditure on computer equipment	Service provider's poor performance	Exploration of appropriate remedies	*Expenditure report	not achieved
									*Purchase Order	
									*Delivery Note	
Machinery and equipment	% expenditure on machinery and equipment	500,000	400,000	318 875.00	50% expenditure on machinery and equipment	80% (R318,875.00 / R400,000.00) expenditure on machinery and equipment	None	None	*Expenditure report	target achieved
									*Purchase Order	
									*Delivery Note	
Air conditioners	% expenditure on supply and installation of air conditioners	500,000	400,000	297 000.00	50% supply and installation of air conditioners	74% (R297,000.00 / R400,000.00) supply and installation of air conditioners	None	None	*Expenditure report	target achieved
									*Purchase Order	
									*Delivery Note	

OFFICE OF THE MUNICIPAL MANAGER

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION
Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019			Evidence	Achieved / Not achieved	
							3rd Qtr Target	progress to date	challenges			
Performance Management	% of KPIs and projects attaining organisational targets (total organisation) by 30 June 2019	Opex	Opex	Opex	66%	95%	75%	68% capital projects are still at tender stage.	05	to fast track the appointment	Performance report *	Not achieved
	Final SDBIP approved by Mayor within 28 days after approval of Budget	n/a	n/a	n/a	1	1	N/A	N/A	N/A	N/A	N/A	N/A

KPA 3: LOCAL ECONOMIC DEVELOPMENT
Strategic objectives: To promote conducive environment for economic growth and development

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019			Evidence	Achieved / Not achieved	
							3rd Qtr Target	progress to date	challenges			
EPWP	Grant agreement signed between EMLM and dept. of public works stipulating the EPWP targets	N/A	N/A	N/A	1	1	N/A	N/A	N/A	N/A	N/A	N/A

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT
Strategic Objectives: To improve sound and municipal financial management

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019			Evidence	Achieved / Not achieved
							3rd Qtr Target	progress to date	challenges		
Expenditure	% spend of the Total Operational Budget excluding non-cash items by the 30 June 2019	Opex	Opex	325 950	90%	95%	75%	73% circular 82 of the MFMA	implementation of circular 82 of the MFMA	Budget report	not achieved
	Remuneration (Employee Related Costs and Councilors Remuneration) as % of Total Operating Expenditure per quarter	Opex	Opex	Opex	<39%	25% to 40%	25% to 40%	37.90% none	none	Section 71 report	achieved

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019			Evidence	Achieved / Not achieved
							3rd Qtr Target	progress to date	remedial action		
Risk management	number of Risk Management reports submitted to the Risk Management Committee per quarter	n/a	n/a	n/a	4	4	3	2	risk management meeting never took place due to lack of chairperson	Quarterly Risk management Report	not achieved
	Number of quarterly Risk Management Committee meetings convened by June 2019	n/a	n/a	n/a	4	4	3	2	risk management meeting never took place due to lack of chairperson	Attendance register and minutes	not achieved
	% execution of identified risk management plan within prescribed timeframes per quarter (total organisation)	n/a	n/a	n/a	100%	100%	85%	85%	none	Quarterly Risk assessment reports	achieved

INFRASTRUCTURE SERVICES DEPARTMENT

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Evidence	Achieved / Not achieved
							3rd Qtr Target	progress to date	challenges	remedial action		
Municipal Infrastructure Grants (MIG)	Number of MIG reports submitted to Cogesta	n/a	n/a	n/a	New	12	9	None	None	Proof of submission	Achieved	
Department of Energy(DOE)	Number of reports submitted to department of energy	n/a	n/a	n/a	New	12	9	None	None	Proof of submission	Achieved	

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic objectives: To promote conducive environment for economic growth and development

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2018/19	Annual target	2018/2019				Evidence	Achieved / Not achieved
							3rd Qtr Target	progress to date	challenges	remedial action		
EPWP	Number of job opportunities created on Capital projects through EPWP grant by 30 June 2019 (GKPI)	EPWP grant	EPWP grant	1 002 000	630	500	270	244	Most of our capital projects are completed and it will be impossible to reach the set target	List appointees	Not achieved	
									To fast track the appointment of contractors for maintenance projects			

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019					Achieved/ Not achieved
							3rd Qrt Target	progress to date	challenges	remedial action	Evidence	
Electricity	Number of stands provided with electrical infrastructure by the 30 June 2019 (GKPI)	INEP	INEP	7 439 000	99%	783	N/A	N/A	N/A	N/A	N/A	N/A
	% development of public lighting master plan	opex	opex		new	100% developed public lighting master plan and adopted by council	80% Draft public lighting master plan developed	55%	EMLM asset register lacks information on key items	AES currently conducting site visits and verifying public lighting infrastructure	Progress Report	Not achieved
Roads and storm water	kilometers of roads upgraded from gravel to tar	MIG	MIG	42 858 000	9.3km	9.3kms	N/A	N/A	N/A	N/A	N/A	N/A
Roads and storm water	Kilometers of graveled roads regraveled	Opex	Opex	Opex	New	30km	20km	52km	None	None	Completion certificates	Achieved
Roads and storm water	Kilometers of graveled roads bladed	Opex	Opex	Opex	New	350km	235km	383.5 km	None	None	Completion certificates	Achieved
Energy efficiency and demand site management	% installation of energy efficient management system	Opex	Opex	389 704.64	New	100% completion of installation of energy efficiency management system	75% installation of energy efficient (300 streets lights fitted)	38% contractor currently busy installation of 55W and 100W streetlights	the appointment of the contractor was delayed due to non-responsiveness of bidders	None	Progress Report	Not achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives: To improve sound and sustainable municipal financial management

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Evidence	Achieved / Not Achieved
							3rd Qtr Target	progress to date	challenges	remedial action		
Project Management	% spending on MIG funding by the 30 June 2019	MIG	MIG	42 858 000	77%	100%	70%	69%	Due to the additional allocation, the expenditure dropped	service providers to submit payment certificates for work done	MIG monthly report	Not achieved
Electricity	% spending on INEP funding by 30 June 2019	INEP	INEP	7 438 000	99%	100%	75%	91%	None	None	INEP monthly report	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Evidence	Achieved / Not achieved
							3rd Qtr Target	progress to date	challenges	remedial action		
Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	n/a	n/a	Qualified Opinion	Unqualified Opinion	N/A	N/A	N/A	N/A	N/A	N/A
	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Infrastructure Services)	n/a	n/a	n/a	38%	100%	50%	56%	None	none	Audit action plan	Achieved
Audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan (Infrastructure Services)	n/a	n/a	n/a	66%	90%	75%	78%	None	None	Quarterly IA status reports	Achieved
	% execution of identified risk management plan within prescribed timeframes per quarter (Infrastructure Services)	n/a	n/a	n/a	100%	100%	85%	83%	only 10 actions has been implemented out of 12.	to mitigate the remaining 2 risks	Quarterly Risk assessment reports	Not achieved

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

CAPITAL PROJECTS													
Ward No.	Project	Key performance indicator	Original Budget R 000's 2018/19	Adjusted budget	Expenditure	Audited Baseline 2018/17	Annual target	3rd Qtr Target	progress to date	challenges	remedial action	Evidence	Achieved / Not achieved
25	Electrification of households at Makaapea village	% electrification of households in makaapea (279)	2,869,565	2,869,565	2 775 220,69	100%	100% of households reticulated and energised by June 2019 (279)	75% construction	100% complete	None	None	Completion Certificate	Achieved
9	Reticulation of stands with electrical infrastructure at New Town (Thambo village)	Number of stands reticulated with electrical infrastructure by June 2019	2 912 000	2 912 000	3 152 347,07	new	283 stands reticulated with electrical infrastructure by June 2019	construction	(Contractor is off-site until further notice)	The community refused to have the village energized, citing issues of budget vs the number of stands	The municipality to -intervene	progress report	Achieved
14	Reticulation of stands with electrical infrastructure at Masakaneng	Number of stands reticulated with electrical infrastructure by June 2019	2 912 000	2 912 000	3 300 000,09	100%	221 stands reticulated with electrical infrastructure by June 2019	construction	contractor currently busy energizing phase 1 and 2	None	None	progress report	Achieved
13	Installation of electrical meters in Groblersdal	% installation of bulk, prepaid meters and vending system	1 304 384	1,304,348	0	new	100% completion of installation of bulk, prepaid meters and vending system by June 2019	Installation of bulk, prepaid meters and vending system	0% Tender stage	Re-advertised due to non-responsiveness of tenders, closing on 3 May 2019.	The municipality to accelerate the procurement processes	Advertisement	Not achieved
13	Upgrading of Groblersdal substation	Initiation of Groblersdal substation upgrade (zero weighted)	869,565	0		New	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

20&18, 10,25	Monterios to Makgopheng road, Kgoshi Mathebe and Kgoshi masepe	7,826,087	7,826,087	5 779 765.63	100% Construction of monsterios to makgopheng road, Kgoshi Mathebe and Kgoshi masepe 30 June 2019	75% Construction of street and storm water control (Trenching and pitching)	63.5% contractor busy with earthworks, interlocking pavement laying and kerbs at Kgoshi Masepe and box cutting at Makgopheng	Underground water was found at a section of the road at Kgoshi Masepe. Stormwater control identified Kgoshi Mathebe while conducting snaglist. The contractor will not be able to finish the project in the allocated time period	The Engineer was requested to do assessment on the road and compile a recommendation report. The Engineer was requested to come up with solutions for the stormwater control and erosion issues at Mathebe. Acceleration plans and revised programme of works have been requested.	progress report	Not achieved
21	Kgaphamadi road	15,601,739	15,601,739	13 361 082.16	100% construction of Kgaphamadi road by 30 June 2019	75% progress (Base and Surfacing completed)	59.6% contractor busy with shuttering and pouring of concrete on abutment, shapting, placing and fixing of reno-matress	The project is currently behind schedule. Poor quality on stormwater reno-matress.	An acceleration plan and revised programme of works has been requested but still not submitted. Numerous intervention meetings have been held to remedy the situation.	progress report	Not achieved
13	Groblersdal roads and streets	1,739,130	1,739,130	0	100% 100% maintenance of Groblersdal streets by June 2019	75% (patching of potholes)	0% project on tender stage	To be re-advertised due to non-responsiveness of tenderes	To fast track the re-advertisement	Advertisement	Not achieved
14	Naganeng construction of bus route	8,817,000	5,500,391	6 624 915.87	100% Naganeng bus route by March 2019	100% construction of Naganeng bus route	100% complete	None	None	Completion certificate	Achieved
7	Nyakoroane road construction	1,304,348	1,304,348	0	100% construction of nyakoroane road by 30 June 2019	75% Construction	0% project on tender stage	To be re-advertised due to non-responsiveness of tenderes	To fast track the re-advertisement	Advertisement	Not achieved

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

5	Mpheleng road construction	% construction of Mpheleng road	8,478,261	8,478,261	9 747 691.98	New	100% construction of Mpheleng road by 30 June 2019	75% progress (Base and Surfacing completed)	100% complete	None	None	Completion Certificate	Achieved
31	Motetema internal streets	% development of designs for Motetema internal streets	3,478,261	800,000	0		100% design of Motetema internal streets by 30 June 2019	75% progress (patching of potholes)	0% Tender stage	Re-advertised due to non-responsiveness of tenders, closing on 3 May 2019.	The municipality to accelerate the procurement processes	Advertisement	Not achieved
29	Ramogwane to Nkadimeng Road and storm water	% construction of Ramogwane to Nkadimeng road and storm water	1,500,000	1,500,000	0		100% construction of Ramogwane to Nkadimeng road and stormwater road by 30 June 2019	75% progress (Base and Surfacing completed)	0% project on tender stage	To be re-advertised due to non-responsiveness of tenders	To fast track the re-advertisement	Advertisement	Not achieved
30	Laersdrift road	% construction of Laersdrift road	6,087,000	9,403,957	7 432 101.35	New	100% construction of Laersdrift road by 30 June 2019	75% progress (Base and Surfacing completed)	69.9% contractor currently busy with kerbing and pre-fabricated stormwater culverts	The contractor is behind schedule. The extension of time granted until 15 March 2019 has elapsed.	Revised programme of works and request for extension of time still to be submitted.	progress report	Not achieved
13	Development of workshop offices	% development of workshop offices	4,447,165	4,447,165	3 839 076.35		100% development of workshop offices by 30 June 2019	60% construction of Workshop offices (fencing)	80.4% based on the prioritised scope, contractor currently busy with electrical connections, wall painting, door installation and kitchen units.	None	None	progress report	Achieved
13	Mobile offices	% construction of mobile offices (zero weighted. Funds relocated)	500,000	0		New	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)	Zero weighted (funds relocated)

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

ROLLOVER PROJECTS												
Ward No.	Project	Key performance indicator	Adjusted Budget R000's 2018/19	Adjusted Baseline 2016/17	expenditure	Annual target	3rd Qtr Target	progress to date	challenges	remedial action	Evidence	Achieved / Not achieved
30	Laersdrift road	% construction of Laersdrift road	437,927	New		100% construction of Laersdrift road by 30 June 2019	75% progress (Base and Surfacing completed)	69.3% contractor currently busy with kerbing and prefabricated stormwater culverts	The contractor is behind schedule. The extension of time granted until 15 March 2019 has elapsed.	Revised programme of works and request for extension of time still to be submitted.	progress report	Not achieved
25	Electrification of households at Makenapa village	% electrification of households in Makenapa (279)	2,869,565	2,869,565		100% of households reticulated and energised by June 2019 (279)	75% construction	100% complete	None	None	Completion certificate	Achieved
14	Reticulation of stands with electrical infrastructure at Masakaneng	Number of stands reticulated with electrical infrastructure by June 2019	2,921,635	2,912,174		221 stands reticulated with electrical infrastructure by June 2019	construction	contractor currently busy energizing phase 1 and 2	None	None	progress report	Achieved

COMMUNITY SERVICES DEPARTMENT

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Evidence	Achieved/Not achieved
							Are On Target	progress to date	challenges	remedial action		
Waste management	% of households with access to a minimum level of basic waste removal by 30 June 2019 (once per week) (GKPI)	Opex	Opex	Opex	16.5%	9% (6299 from billing report over the 66 330 from the IDP of the total Household)	9%	9%	none	None	Service reconciliation report	Achieved
Education/ Libraries	Number of initiatives held to promote library facilities by 30 June 2019	n/a	n/a	n/a	4	4	3	3	None	None	Attendance register and Reports	Achieved
Environmental management	Number of waste minimization projects initiated by 30 June 2019	Opex	Opex	Opex	4	4	3	3	None	None	Attendance register and Reports	Achieved
Disaster management	Number of disaster awareness campaigns conducted by 30 June 2019	Opex	Opex	Opex	8	4	3	3	None	none	Attendance register and Reports	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2019/2019				Evidence	Achieved/Not achieved
							Are On Target	progress to date	challenges	remedial action		
Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year % of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Community)	n/a	n/a	n/a	Qualified Opinion	Unqualified Opinion	N/A	N/A	N/A	N/A	N/A	N/A
Audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan (Community)	n/a	n/a	n/a	38%	100%	50%	50%	none	none	Audit action plan	Not achieved
Risk management	% execution of identified risk management plan within prescribed timeframes per quarter (Community)	n/a	n/a	n/a	66%	90%	75%	75%	none	none	Quarterly IA status reports	Not achieved
					100%	100%	85%	85%	N/A	N/A	Quarterly Risk assessment reports	Achieved

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure 2016/17	Audited Baseline 2016/17	Annual target	2016/17/18			Evidence	Achieved/Not achieved
							3rd Qtr Target	progress to date	challenges		

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
 Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

CAPITAL PROJECTS													
Area no.	Project	Key performance indicator	Original Budget R 000 52016/18	Adjusted budget	Expenditure 2016/17	Audited Baseline 2016/17	Annual target	3rd Qtr Target	progress to date	challenges	remedial action	Evidence	Achieved/Not achieved
13	Groblersdal landfill site	Upgrading of the Landfill site	3,000,000	1,600,000	0	New	100% Construction of the cell	100% Construction of the cell	25% development of cells	Construction of the cell will only be done in the next financial	Funds allocated for construction of the Cell	none	Not achieved
9	Fencing of Elandsdoorn cemeteries	% Fencing of Elandsdoorn cemeteries	521,739	521,739	0	New	100% Fencing of Elandsdoorn cemeteries by June 2019	75% Appointment of service provider	0%	Incorrect description and bid number on MBD9	The project was re-advertised	none	Not achieved

BUDGET AND TREASURY DEPARTMENT

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Achieved / Not achieved	
							3rd Qtr Target	progress to date	challenges	remedial action		Evidence
Indigents	% of (indigents) households with access to free basic electricity services by 30 Jun 2019 (GKPI)	Opex	Opex	Opex	17% (1500)	2.5% (1500)	2.5% (2500)	21.02%	Not all registered are receiving free basic electricity	Engage Eskom to expedite the process of configuring beneficiary list	indigent register and Eskom beneficiary list	Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT
Strategic Objectives: To improve sound and sustainable municipal financial management

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Achieved / Not achieved	
							3rd Qtr Target	progress to date	challenges	remedial action		Evidence
Financial management	Cost coverage ratio by the 30 June 2019 (GKPI)	Opex	Opex	N/A	4:01	1 to 3 months	N/A	N/A	N/A	N/A	N/A	N/A
Revenue	% outstanding service debtors to revenue by the 30 June 2019 (GKPI)	Opex	Opex	N/A	5%	5%	N/A	N/A	N/A	N/A	N/A	N/A
Budget	Submission of MTRE Budget to Council 30 days before the start of the new financial year	N/A	N/A	N/A	1	1	N/A	N/A	N/A	N/A	N/A	N/A
AFS	Audited Annual Financial Statements (AFS) and Audit report submitted to council by 25 January 2019	N/A	N/A	N/A	1	1	1	None	None	None	Council resolution	achieved

SCM	number of monthly SCM deviation reports submitted to municipal manager (reducing number of deviations)	N/A	N/A	N/A	7	12	9	9	None	None	Signed Deviation register	Achieved
Expenditure	% Payment of creditors within 30 days	Opex and capex budget	Opex and capex budget	Opex and capex budget	100%	100%	100%	100%	Rescind the straight payments and issue purchase order for all creditors	Creditors that are paid through straight payments do not form part of creditors age analysis	Creditors age analysis	Achieved
Assets management	Number of assets verification reports submitted to municipal manager by 30 June 2019	n/a	n/a	n/a	1	1	N/A	N/A	N/A	N/A	N/A	N/A

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019			remedial action	Evidence	Achieved / Not achieved
							3rd Qtr Target	progress to date	challenges			
Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	n/a	n/a	Qualified Opinion	Unqualified Opinion	N/A	N/A	N/A	N/A	N/A	N/A
Audit	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Budget and treasury)	n/a	n/a	n/a	38%	100%	50%	56%	None	Audit action plan	Achieved	
Audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan (Budget and treasury)	n/a	n/a	n/a	66%	90%	75%	75%	Integration of asset management system with core financial system it not yet done due to irregularities that were identified in the contract of the asset management consultant	Find an alternative asset management system or resort to utilisation of asset management module in the core financial system	Quarterly IA status reports	Achieved
Risk management	% execution of identified risk management plan within prescribed timeframes per quarter (Budget and treasury)	n/a	n/a	n/a	100%	100%	85%	90%	None	Quarterly Risk assessment reports	Achieved	

EXECUTIVE SUPPORT DEPARTMENT

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Achieved / Not achieved	
							3rd Qtr Target	progress to date	challenges	remedial action		Evidence
Transversal programmes	Number of Transversal programmes implemented in terms of mainstreaming with	Opex-C16	Opex	Opex	6	4	3	3	none	none	Programme and attendance register	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Achieved / Not achieved	
							3rd Qtr Target	progress to date	challenges	remedial action		Evidence
Community Participation	number of public participation reports submitted to council	n/a	n/a	n/a	New	4	3	0	the programs were undertaken after due date for submission of council agenda items	to be submitted in the next ordinary council sitting	Council resolution	Not achieved
MPAC	number of MPAC quarterly reports submitted to council	N/A	N/A	N/A	3	4	3	2	reports were prepared after council meeting	to be submitted in the next ordinary council sitting	none	Not Achieved
Mayoral programme	number of Mayoral outreach projects initiated by 30 Jun 2019	opex	opex	opex	2	4	3	3	none	none	Report and Attendance register	Achieved
Ward committee	Number of ward committee reports submitted to council quarterly	n/a	n/a	n/a	New	4	3	2	reports were prepared after council meeting	to be submitted in the next ordinary council sitting	none	Not achieved
	Number of ward committee conference held	Opex	Opex	Opex	New	2	2	0	congested public participation programs	deferred to fourth quarter	report and attendance register	Not achieved
Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	n/a	n/a	Qualified Opinion	Unclassified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% of Auditor General matters resolved as per the approved audit action plan by 30 June	n/a	n/a	n/a	38%	100%	50%	n/a	n/a	n/a	n/a	n/a

Programme	Key performance indicator	Budget Source	Adjusted budget	Expenditure	Audited Baseline 2016/17	Annual target	2018/2019				Achieved / Not achieved	
							3rd Qtr Target	progress to date	challenges	remedial action		Evidence
Audit	% of internal Audit Findings resolved per quarter as per the Audit Plan (Executive Summary)	n/a	n/a	n/a	66%	90%	75%	50%	still busy in resolving the finding	to fasttrack the process	none	Not achieved
Risk management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	n/a	100%	100%	85%	88%	none	none	Quarterly Risk assessment reports	Achieved

18/7/19 10/05/2019